

Bid Additional Information

Attention	:	All Prospective Bidders
From	:	Supply Chain Management
Date	:	20 May 2022
Issue	:	Second (2 nd) Issue
Bid Number	:	RFB 16/21
Bid Title	:	THE APPOINTMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONALS AT ITHALA SOC LIMITED ON AN AS AND WHEN REQUIRED BASIS FOR A PERIOD OF 3 YEARS.

1. ISSUE ADDENDA

Supply Chain Management policy states... *“When any additions, deletions or changes are made to any part of the original bid documentation, all potential vendors, which collected a bid document, must be notified of these changes. It should be noted that amendments must allow bidders enough time to adjust their offers before submitting the bid to ITHALA. Any additions, deletions or changes must be done in writing and records should be maintained in the relevant file; and Bidders must acknowledge receipt of the amendments”*

2. YOU ARE HEREBY ADVISED OF THE FOLLOWING:

- Does the tender includes land surveying professionals?
Land surveying profession is not included in this panel only the professionals aligned with the building (Electrical, Mechanical, Architecture, Quantity Surveying, etc.).
- As a companies that offers some of the professions required for the above mentioned tender, should we submit a tender for each discipline or combine the disciplines we offer on one tender or should we find all the disciplines needed and submit as a consortium? You have to submit a tender as combine disciplines or as a multi-disciplinary team and not as a single profession.
- If we are to form a consortium to furnish all the requirements of the bid request, which BBBEE score is the one that counts? According to the BBEEE codes of good practice, the consortium / JV must submit a consolidated BBEEE certificate issued by an accredited verification agency.
- We request you review the requirement of a consolidated BEE certificate. This requirement is in line with the BBEE code of Good Practice which are regulated by the BBEE act, we do not have the luxury to deviate from a regulatory requirement.
- Please confirm that when submitting via email, we do not have to also submit an original hard copy? You need to submit once only, either on email or hard copy, not both. When submitting on email please make sure that the files can be “sent”, they are not big.
- Do we need to submit any pricing such as rates etc.? No, see page 31 for our rates “narrative” that you have to accept by signing.
- In terms of the company experience it is indicated that we need to submit Reference Letters/ Completion Certificates. Are appointment letters required? Appointment letters only are not acceptable. If you put an appointment letter it must be accompanied by the reference letter or completion certificate. Otherwise the reference letter only or completion certificate only will be acceptable.

8. On item 1.2 below it is indicated that bidders to clearly indicate option(s) they are bidding for... Are we not bidding to providing all 8 disciplines? What do you require under the transactional model? **This is a general statement that is always on our documents which is more applicable where there are options to be selected or where the bidder is giving us options. If it is not applicable to you, you can indicate such.**
9. Page 12 of the bid document, number 13.2 requests for the bidders' proposal to be provided in the state format.
- This will consist of taking the document apart and rearranging sections
 - Is this correct?
 - Should this clause not be reconsidered?

The tender document is already set according the parts indicated. To make a neat submission you can take the document apart and make attachments to each applicable section as you consider necessary that is not a problem. But it will be your onus to ensure that all pages are complete no page is omitted by any chance. If you like you don't take it apart but you submit as attachments, with index, indication of relevant information in line with each part.

10. Page 13, 14.6.1:
- Does not allow for a Lead and Sub-consultants submission? **Sub-consulting is not catered for this tender, but JV is acceptable**
11. Are all team members/ consultants required to complete the bid document or any part of the bid document?
- Only the lead required to complete the bid document? **The document is to be completed as a bidding business entity as you would normally do in any bidding environment.**
12. As per page 27, **"Administration Compliance, item e) Proof of registration with Engineering Council of South Africa (ECSA)"** : The ECSA registration can only be acquired by an individual, therefore our understanding would refer to submitting an ECSA registration for either all personnel or the Director. **Yes the ECSA registration is for the engineering profession that is required, for individual not the company.**
13. As per page 27, **"Administration Compliance, item g) Proof of registration with Built Environment Professions Act and/or the relevant professional registration in terms of its Act"** : Would this proof of registration be linked or covered under **"item e)"**. **The registration of each professional discipline other than engineering is also required, such profession as stipulated in the document.**
14. With regards to the tender document, Page 29 Item C.8 Functionality Criteria – Qualifications of Key Personnel. It states, " The proposed eight (8) key staff has a minimum qualification (degree) plus post graduate qualification/s in each of the areas under the scope for which he/she is being proposed and registered with the relevant professional body."
- The team is made up of 8 professionals and they all have done 4 year degrees as per the old educational system which is different from the new educational system which has a Honours Degree (Post-Graduate Qualification). With the new educational system the degree is done in 3 years with your Honours (Post-Graduate Qualification) being done in the 4th year. Will the old educational system degree be considered the same as the new educational system Honours (Post-Graduate Qualification) degree and will we receive maximum points of 20 in this regard? As it stands it does not state that the old educational system 4 year degree will be considered the same as the new educational system 4 year Honours (Post-Graduate Qualification) degree.
 - Please provide clarity on whether a University Degree / B-Tech Degree will carry the same weighting with regards to scoring maximum points. In the previous old educational system, Technikons only offered a B-Tech as a Diploma whereas now with the new educational system, the Technikons now offer it as a B-Tech degree. Will the old educational system B-Tech diploma be considered the same as the new educational system B-Tech degree and will we receive the maximum points of 20 in this regard? As it stands it does not state that the old educational system B-Tech diploma will be considered the same as the new educational system B-Tech degree.

We will consider all systems of education as applicable within the various professions.

III. Will a Pr. Tech Engineering be considered the same as a Pr. Engineering and will we receive maximum points in this regard. **Yes, it will be considered the same.**

15. Are the professionals allowed to be in more than one team per submission? **The requirement is for one team of 8 professionals, so you can't have one individual representing more than one professionals.**
16. Under the BEP team, will the bidder be allowed to submit a **PMP Professional** Certification for **Construction Project Management**? (PMP holds a much broader scope which includes construction management). **No, because we are in an infrastructure environment a specific infrastructure related professional qualification and registration is required.**
17. For the commercial documents proof of registration with the Engineering Council of South Africa, is this a disqualifying item to not submit? **Please refer to p27 1.2.1 of the tender document first sentence and the last sentence highlighted.**
18. Proof of affiliation with relevant professional body, what does this constitute? **Any form of proof that you will deem relevant and legally acceptable to prove your professional body registration.**
19. Is a separate document required for the pricing? **Refer to page 31 and page 28 1.4.1**

NB: Cover quoting sometimes referred to as "*shadow quoting*" or "*bid rigging*" is an offense which represents both corruption and acquisition of fraud. It undermines the fair determination of a supplier, corruptly eliminating free and open competition. Therefore, it is not allowed.